



FasTrak® Customer Service Center
 P.O. Box 26898 | San Francisco, CA 94126
 877-BAY-TOLL (877-229-8655)
 415-974-6356 (FAX)
 (+1) 415-486-8655 (Outside the United States)
 bayareafastrak.org

FOR OFFICE USE ONLY

Closing Balance \$ _____ Total Refund \$ _____

Method of Payment: Cash/Check Visa Mastercard American Express Discover

CSR Initials _____ Date _____ Finance Initials _____

LICENSE PLATE ACCOUNT CLOSURE

ACCOUNT INFORMATION (Please print or type)

*Required

LICENSE PLATE ACCOUNT NUMBER*		
FIRST NAME*	LAST NAME*	
COMPANY		
ADDRESS*		
CITY*	STATE*	ZIP CODE*
PHONE NUMBER (Mobile preferred)	EMAIL*	

MAIL REFUND TO (IF DIFFERENT FROM ABOVE):

ADDRESS		
CITY	STATE	ZIP CODE

Note: Refund, if any, will be processed in approximately 30 days to allow for posting of transactions after request is submitted.

REASON FOR ACCOUNT CLOSURE

<input type="checkbox"/> Moving (New address provided above)	<input type="checkbox"/> No Longer Needed
<input type="checkbox"/> Death of Account Holder For verification, please include a copy of the death certificate, a copy of the Power of Attorney if an estate has been established, or other documentation (e.g., obituary, funeral pamphlet, etc.).	<input type="checkbox"/> Not Happy with Service (please explain) <div style="border: 1px solid black; height: 40px; width: 100%;"></div>
<input type="checkbox"/> Other (please explain)	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>

All parties listed on account must sign (except business account).

For a business account, an Account Closure form must be signed by the contact listed on the account. If there are multiple contacts listed, only one contact is required to sign. If there are no contacts listed, a letter requesting to close the account on business letterhead must be submitted and signed by an officer of the company.

By signing this form, you are authorizing the FasTrak Customer Service Center to close your account. Refunds will be processed in approximately 30 days to allow for posting of transactions after request is submitted. For cash/check accounts, refunds will be made by check.

SIGNATURE	DATE
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